



The Independent Helpline for Special Educational Needs

Small-group, one-day workshops

FROM SCHOOL ACTION TO A STATEMENT OF SEN

- This is a practical foundation workshop using case examples, and is designed for parents wanting to know how to start to fight effectively to make sure their children's needs are met.
- Participants are invited to bring along any papers relating to their children's needs, as there will be ample time for questions and discussion.
- Places are limited to a maximum of six participants because of the interactive nature of the workshop.
- During the course of the year we also offer to tackle particular topics in greater detail, such as appealing a statement or appealing after an annual review.

Tuesday 21 February 2012
Tuesday 13 March 2012
Tuesday 17 April 2012
Tuesday 8 May 2012
Tuesday 12 June 2012
Tuesday 10 July 2012

9:30am – 4:30pm

Electroline House, 15 Lion Road, Twickenham, Middlesex TW1 4JH
Behind Tesco Metro • Buses 110, 267, 281, 490, H22 and R70 stop nearby

Workshop fee: £50 per person
An **attendance certificate** can be provided if required. Please indicate on the booking form if you would like one

A sandwich lunch will be included

For further information and queries, contact MARTIN DEAN at the address below or via email on martind@sossen.org.uk



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FROM SCHOOL ACTION TO A STATEMENT OF SEN
Programme

09:30 **Coffee and registration**

10:00 **Hands-on session** (to include a break for coffee)

- Collecting and keeping evidence
- Useful sources of information
- Working with the school
- When School Action or School Action Plus is not enough
- Requesting statutory assessment – how to do it
- Appealing a refusal to assess – how to do it
- Providing your views at statutory assessment time
- Checking a proposed statement and naming a school

13:30 **Lunch**

14:15 **Considering sample cases**
including those of the participants, if required

15:45 **Frequently asked questions**

16:30 **Close**



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<h2>Booking form</h2> <p><i>Please use a separate form for each person attending</i></p>	
Workshop	FROM SCHOOL ACTION TO A STATEMENT OF SEN
Date	<input type="checkbox"/> Tuesday 21 February 2012 <input type="checkbox"/> Tuesday 12 June 2012 <input type="checkbox"/> Tuesday 13 March 2012 <input type="checkbox"/> Tuesday 10 July 2012 <input type="checkbox"/> Tuesday 17 April 2012 <input type="checkbox"/> Tuesday 8 May 2012
Time	9:30am – 4:30pm
Venue	Electroline House, 15 Lion Road, Twickenham, Middlesex TW1 4JH
Name	
Address	
Post code	
Telephone	
Mobile	
Email <i>essential</i>	
I enclose a cheque for £ 50	<input type="checkbox"/> Tick here if you require an attendance certificate

Please make cheques payable to **SOS! Special Educational Needs**

Send your cheque and booking form to
Martin Dean, 275 Staines Road, Twickenham, Middlesex TW2 5AY